

Bank reconciliation

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the ac on a receipts and payments basis. Please complete the highlighted boxes, remembering that un-presented cheques st negative figures.

Name of smaller authority:

County area (local councils and parish meetings only):

Financial year ending 31 March 2020

Prepared by (Name and Role):

Date: 30/04/20

	£	£
Balance per bank statements as at 31/3/20:		
Current Account	8,307.6	
	<hr/>	8307.63
Petty cash float (if applicable)		0.00
Less: any un-presented cheques as at 31/3/xx (enter these as negative numbers)		
100499	<u>(22.00)</u>	-22.00
Add: any un-banked cash as at 31/3/2020		
		<hr/>
		0.00
Net balances as at 31/3/20 (Box 8)		<u>8285.63</u>