

**MOULSOE PARISH COUNCIL AGENDA**  
**for the meeting of Moulsoe Parish Council to be held on**  
**Tuesday 16 May 2023 at 8.00 pm**

**To the members of the Council:**

You are hereby summoned to attend the Meeting of the Moulsoe Parish Council for the purpose of transacting the following business.

***PLEASE NOTE the meeting will be recorded to enable accurate minutes to be produced.***

1. **Election of Chair:** To elect Chair
  - 1.1 Chair to sign declaration
2. **To Receive Apologies for Absence:** Council to receive any apologies for absence
3. **Disclosures of Interests:** Council Members to disclose any conflict of interests
4. **Approval of Minutes:** To approve and sign the minutes of the meeting on Tuesday 10 March 2023
5. **Public Representations:** To receive public views and questions to the Parish Council on issues on the agenda or to raise issues for future consideration.
6. **Police Report:** To receive update on current crime issues
7. **Ward Councillor's Report:** To receive update from Ward Councillors
8. **Parish Council Business:**
- 8.1. **MK East:** To update on matters relating to MK East
- 8.2. **Traffic & Roads:** To update on current issues
- 8.3. **Field Parking:** To update on response from Carington Estates, to discuss terms of agreement with Moulsoe Community Association
- 8.4. **Ground Lease:** To update on legal advice received, to agree instructing solicitor for further advice
- 8.5. **Planning Applications received since last meeting:**  
23/00572/HOU 62 Newport Road – Comments submitted  
22/017700/PIP Appeal Highfield – Comments submitted

9. **Correspondence:** Clerk to update Councillors on correspondence received and any action required/taken

10. **Parish Councillor Reports:** To receive reports from Councillors

11. **Finance & Administration:**

**11.1. Annual Audit:**

11.1.1. To receive Internal Auditors Report

11.1.2. To approve Section 1, the Annual Governance statements

11.1.3. To approve Section 2, the Statement of Accounts

11.1.4. To approve and sign exemption from Limited Assurance review

**11.2. Accounts**

11.2.1. To confirm Barclays Account Balance of £17319.32

11.2.2. To approve the accounts at 28 April 2023

11.2.3. To amend payment of clerks salary from bi-monthly as per contract to monthly

11.2.4. To approve 2023-24 payment schedule and payments to

BALC – subscription fee £51.71

ICO – registration fee £35.00

Idnet – domain registration £48.00

BHIB – Insurance 2023-24 £390.20

Auditing Solutions £204.00

Grass Cutting April & May £256.00

K Hamilton – reimbursement cream tea costs £131.16

S Waters - reimbursement cream tea costs £107.88

S Waters - Microsoft subscription 2023-24

Clerks Salary March & April 2023

11.3. **Insurance:** To review insurance schedule for 2023-24

11.4. **Governance:** To review and adopt the following:

11.4.1. Standing Orders

11.4.2. Financial Regulations

**Next Parish Council Meeting** Tuesday 11 July 2023 8pm

Signed Kay Hamilton

Date 9 May 2023

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