

Minutes for the meeting of MOULSOE PARISH COUNCIL of Moulsoe Parish Council held on
Tuesday 12 March 2024 at 8 pm, Moulsoe Millennium Hall, Moulsoe

Present: Steve Waters (SW) Chair; John Hamilton (JH); Karen Waters (KW)

Ward Councillors: Ward Councillor McLean

Public: Chair Moulsoe Community Association, one resident

Police: PCSO Skippen, PCSO Peerless

Clerk: Kay Hamilton

2403/1. To Receive Apologies for Absence:

Apologies received from Ward Councillor Geary, PCSO Ormston

2403/2. Disclosures of Interests: *Council Members to disclose any conflict of interests*
SW employer hosts the domain name for the village website

2403/3. Approval of Minutes: *To approve and sign the minutes of the meeting on Tuesday 9 January 2024*

Council approved and SW signed the minutes of the meeting on Tuesday 9 January 2024

2403/4. Public Representations: *To receive public views and questions to the Parish Council on issues on the agenda or to raise issues for future consideration.*

From minute ref 2401/7.5 Noticeboards – R Kingham offered to check the posts of the noticeboard and repair with spurs if necessary. Council thanked Mr Kingham and requested that he invoice the council for any expenses he incurs.

2403/5. Police Report: *To receive update on current crime issues*

PCSO Peerless gave the crime report of 1 incident of harassment, suspicious persons on the MK East construction site. He also reported there are several different email and phone scams purporting to be the police.

Council had noticed a police presence in the village recently and that was not on the report. PCSO Skippen would look into that and if appropriate would update the council. There are several more PCSO's currently in training and have been assigned to the rural team.

2403/6. Ward Councillor's Report: *To receive update from Ward Councillors*

Ward Councillor McLean also commented on the welcome additions to the rural policing team.

Those children who applied for Ousedale September 2024 intake as far as the Ward Councillors know have all had places allocated.

MK Connect service – there will be a change to the MK Connect service for the rural areas. Those requiring an MK Connect service will now be taken from their home/nearest pick up point to Market Hill in Newport Pagnell where they will then be required to catch a bus service to their chosen destination. They will no longer be able to use the connect service from door to door. It is understood that those already registered users will be made aware of the change.

New City Plan following the meeting in February for Olney Ward parish councils a list of sites has been requested by Ward Councillor Geary, it was hoped the list would be available soon, but it is unlikely to be produced before May.

2403/7. Parish Council Business & Matters Arising from Last Minutes:

2403/7.1. MK East: *To receive updates on the development*

The signage for the recent road closure was not clear, there was a large volume of traffic continuing through the village only to have to turn around at the closure. Signage the stated it was a no through route would have been more useful to road users.

2403/7.2. Traffic & Roads: *To receive reports and updates*

Clerk had met with MKCC Highways Service Manager and had raised all outstanding Report It requests. Including the continuing issues of the blocked drain causing flooding to gardens in the centre of the village and the numerous potholes. The manhole cover opposite Millennium Hall has been reported and MKCC Highways is looking into the issue and will be contacting Anglian Water.

2403/7.3. Annual Parish Meeting: *To confirm date and agree format*

It has been agreed to move the meeting to a different evening from the Annual Parish Council meeting. The parish meeting will be on 17 April 2024 at 7.45. The Moulsoe Community Association and St. Mary's Church have been invited to share news and updates at the meeting. Separating the annual meetings and with refreshments being provided it is hoped that residents will attend to support the organisations in the village.

2403/7.4. Post Box for Hall: *To receive update from Clerk on purchase of box as per minute ref 2401/7.6*

The box has been out of stock but as of 12 March is again available. Clerk will order. Box will have Moulsoe Parish Council and Moulsoe Community Association lettering on the front.

2403/7.5. Defibrillator battery: *To discuss early replacement of battery*

Battery is now 4 years old and now out of it's warranty period. It's currently showing 2/3 charge, this has only dropped over the last winter. It is not thought that it will deteriorate to an unserviceable level as the weather improves and the ambient temp rises. Clerk does a fortnightly check of the defibrillator and will order a new battery as soon as the charge reduces any further. If there is no reduction in the charge over the summer months the parish council will consider replacing the battery before Winter 2024.

2403/8. Parish Councillor Reports: *To receive reports from Councillors*

There were no external meetings attended since the last meeting of the Parish Council.

2403/9. Finance & Administration:

2403/9.1 Accounts

2403/9.1.1 To confirm Barclays Account Balance of £15,732.69
KW confirmed balance as at 31 March 2024

2403/9.1.2 To approve the accounts as at 31 March 2024
KW approved accounts

2403/9.1.3 To approve payments as attached schedule
KW and JH approved payments

2403/9.2 Clerks salary: *To review salary and adjust to meet current NALC/SLCC pay scales*
National Association of Local Council pay scales have increased since Clerk came into the post. Council agreed to increase the hourly rate from £11 to £12.63 in accordance with the recommend pay scales

2403/9.3 Website compliance: *To note new regulations for compliance to WCAG 2.2AA from October 2024*
Further accessibility requirements, in addition to the current regulations, for the website will need to be met later this year. The website does need refreshing. Clerk and SW will look into what needs to be done and update the site as necessary.

2403/9.4 Meeting dates 2024-25: *To agree meeting dates for 2024-25*
Meeting dates were approved. Clerk will update the website, book the hall and has posted them on the noticeboards.

2403/9.5 Governance: *To review and adopt the policies approve the following:*

Risk Management	updated to include use of the field for parking
Code of Conduct	replacement of 2012 document
ICO FOI Publication Scheme	new policy
Data Protection Policy	reviewed
Complaints Policy	amended to note date of new Code of Conduct
Co-option Procedure	advertisement of rules of eligibility added
Communications Policy	new policy
Grants Policy	new policy
Scheme of Delegated Authority	approved in September 2023 decision omitted from minutes
Online banking and debit Card usage	approved in September 2023 decision omitted from minutes

Council approved and adopted the policies.

2403/9.6 Correspondence: *To review any correspondence received and approve any action required*
None

Meeting closed 9.55pm

Next Meeting Tuesday 14 May 2024

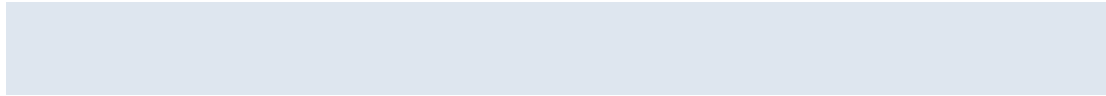
Payments March 2024

Invoice Number	Date	Payment to	£	Date paid	Reason for payment
MPC- 03	4 Jan 24	MCA	30.00	16 Jan 24	Coffee morning hall cost
MPC- 04	28 Jan 24	MCA	£ 30.00	2 Feb 2024	Coffee morning hall cost
MPC-05	28 Jan 24	MCA	£ 60.00	2 Feb 2024	Defibrillator electricity
	2 Feb 24	K Hamilton	£ 261.25	2 Feb 2024	Clerk salary January 24
	16 Feb 24	MK Forum	£ 25.00	22 Feb 2024	Subscription fees
MPC- 06	25 Feb 24	MCA	£ 30.00	8 Mar 2024	Coffee morning hall cost
1858	1 Mar 24	CutCrew	£ 168.00	8 Mar 2024	Grounds maintenance Feb 24
	8 Mar 24	K Hamilton	£ 191.58	8 Mar 2024	Clerk salary Feb 24

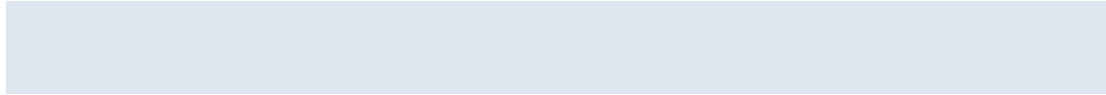
Payments due before May meeting

Iprint MK	£ 40.00	Moulsoe Mail print costs
K Hamilton		Clerk salary March, April
CutCrew	£ 336.00	Grounds maintenance March & April
Welmedical/Defibstore	£ 67.20	Replacement pads for defibrillator
Welmedical/Defibstore	£ 246.00	Replacement battery for defibrillator
MCA	£ 60.00	Coffee morning hall cost April & May

Signed



Signed



Payments authorised 12 March 2024

Minute Reference 2403/9.1.3