

Minutes for the meeting of MOULSOE PARISH COUNCIL held on
Tuesday 14 May 2024 at 8 pm, Moulsoe Millennium Hall, Moulsoe

Present: Steve Waters (SW) Chair; John Hamilton (JH); Karen Waters (KW)

Ward Councillors: Ward Councillor Geary

Public: One resident

Police: PCSO Ormston

Clerk: Kay Hamilton

2405/1. Election of Chair: To elect Chair

JH nominated SW, KW seconded SW. SW accepted

2405/1.1 SW signed declaration of office

2405/2. To Receive Apologies for Absence:

Apologies received from Ward Councillor McLean.

2405/3. Disclosures of Interests: Council Members to disclose any conflict of interests

SW employer hosts the domain for the village website

2405/4. Approval of Minutes: To approve and sign the minutes of the meeting on Tuesday 12 March 2024

Council approved minutes of meeting Tuesday 12 March 2024, SW signed.

2405/5. Public Representations: To receive public views and questions to the Parish Council on issues on the agenda or to raise issues for future consideration.

None received

2405/6. Police Report: To receive update on current crime issues

PCSO Ormston presented the latest crime statistics relating to Moulsoe and the surrounding areas. Report attached.

2405/7. Ward Councillor's Report: To receive update from Ward Councillors

Ward Councillor Geary reported that the New City Plan would be out for consultation in June this year. MKCC need to find development sites for 32000 homes. The plan will show the sites proposed by MKCC for development and will also includes sites that they have rejected at this stage, although these may be reinstated at a later date.

There is currently a consultation regarding the Ward Boundary review that come into effect in 2026. Milton Keynes is growing fast and there is a disparity in some areas of the number of residents Ward Councillors represent. There are currently 57 ward councillors and the suggestion is to increase the number to 60, with each ward having 11,000 residents. Moulsoe may become part of another ward in this

process with the estimate for the population of Moulsoe to grow from 250 to 1700 by 2029. The 2029 figure taking into account occupation of the new houses in MK East.

2405/8. Parish Council Business & Matters Arising from Last Minutes:

2403/8.1. MK East: To receive updates on the development

There were no recent updates regarding the current phase of the development.

Regarding a planning application for the Newlands development on Willen Road, 24/00285/ADV- Advertisement consent for the erection of one 8m high totem circular LED screen, notification had been received that this application had been refused.

2403/8.2. Purchase of Bleed Kit: To discuss and agree to purchase of Bleed Kit to be kept with the defibrillator

Council agreed to purchase a kit.

2403/8.3. Noticeboard: To update on repairs as discussed in minute ref 2401/7.5 & 2403/4

On inspection of the board the clerk had been told that that the fence belonging to the MCA (Moulsoe Community Association) was also rotten. The MCA have been contacted and they will be repairing the posts of the fence in due course. SW has some suitable posts for the board and he and JH will look at repairing the noticeboard. Moving the board away from the fence is being considered to enable any repairs to the fence not to be hindered by the placement of the board. Ownership of the grassed area in front of the fence needs to be checked before the board is moved on to it.

2403/8.4. Village events: To discuss collaboration with village groups to help with organising events for residents in the hall

The MCA would like to put on a summer event for the village, and would appreciate some extra help. Council agreed that this would be a good idea and would be able to provide some funding for the event. JH will report this to the MCA at their next meeting.

2405/9. Parish Councillor Reports: To receive reports from Councillors

JH had attended the last Parishes Forum meeting and the main topics on the agenda were:

- information about the Carbon Offset Fund, to provide grants for solar power/heat pumps for community buildings.

- MK Connect and the changes to how the service would be run. Although rural it seems that Moulsoe will not be affected by the changes unlike other villages.
- MK Hospital Board of Governors is seeking new members

2405/10. Finance & Administration:

2405/10.1 Annual Audit

2405/10.1.2. To receive Internal Auditors Report

Due to unforeseen circumstances the Internal Auditor has been unable to complete the report in time for this meeting. Council agreed to defer this item to June with a date of either 18 or 25 June to sign off the Annual Audit before the deadline of 30 June

2405/10.1.3. To approve Section 1, the Annual Governance statements

Deferred to June meeting

2405/10.1.4. To approve Section 2, the Statement of Accounts

Deferred to June meeting

2405/10.1.5. To approve Section 2, the Statement of Accounts

Deferred to June meeting

2405/10.1.6. To approve and sign Exemption from limited Assurance review

Deferred to June meeting

2405/10.2 Accounts:

2405/10.2.1 To confirm Barclays Account Balance of £18233.70

KW confirmed balance as at 2024

2405/10.2.2 To approve the accounts as at 29 April 2024

KW approved accounts

2405/10.2.3 To approve payments scheduled for 2024-25

Council approved regular monthly payments for 2024-25 and all signed schedule

2405/10.2.4 To approve payments as per attached schedule

Council approved payments

2405/10.3 Governance: To review and adopt the following:

24.05/10.3.1 To review the insurance schedule from Clear Councils insurance for 2024-25 and approve payment of premium

24.05/10.3.2 To review and adopt Standing Orders
Council reviewed and adopted Standing Orders

24.05/10.3.3 To review and adopt Financial Regulations
The Financial regulations had been rewritten by National Association of Local Councils for 2024, the council reviewed the updated version and ensured that all clauses retained were relevant to Moulsoe Parish council before adopting the Financial Regulations 2024

24.05/10.3.4 To review and adopt Delegated Authority for 2024-25
Clerk had reviewed the Delegated Authority and suggested 2 amendments. Council agreed with the amendments and adopted the revised document.

24.05/10.3.5 To note requirement for Biodiversity Policy to be drafted and adopted
Council are aware of the legal requirement for the policy. A model policy is available, Clerk will review the document and modify it to relate to Moulsoe Parish Council and will provide councillors with a copy before the July meeting.

2405/10.4 Correspondence: To review any correspondence received and approve any action required.

None received

Meeting closed 22.15

Meeting for Audit items 18 or 25 June 2024 date to be confirmed

Next meeting Tuesday 8 July 2024 8pm

Signed

Dated

24/03



MILTON KEYNES LPA – RURAL TEAM - PCSO C1018 ARLENE ORMSTON

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Police Report for Moulsoe

Crime Statistics for period between 08/03/2024 – 12/05/2024

Crime Report Incidents in Moulsoe 08/03/2024 – 12/05/2024

<i>1 x theft of red diesel taken from plant vehicles (approx. 3750L of diesel)</i>	<i>March</i>
<i>1 x harassment - Holiday Inn</i>	<i>March</i>
<i>1 x assault without injury – Holiday Inn</i>	<i>April</i>
<i>1 x theft of equipment – building site / farmyard</i>	<i>May</i>

Other Incidents not crime related in Moulsoe

<i>Concern for safety / noise complaint</i>	<i>March 2024</i>
<i>Fly-tipping on drive on Tickford Park Farm – contents from stolen vehicle</i>	<i>April 2024</i>
<i>Suspicious vehicle – Holiday Inn</i>	<i>May 2024</i>

Other Incidents in surrounding villages

<i>2 x motorbikes stolen from Haversham</i>

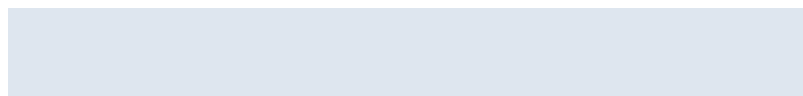
Any Other Business

Next Rural Community Forum – Tuesday 16th July at 7 pm in village hall, Stoke Goldington

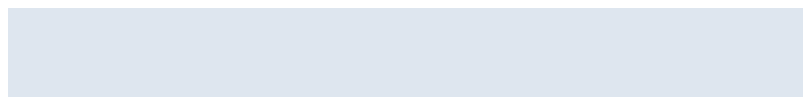
Moulsoe Parish Council
Delegated Payment Schedule 2024-25

Payment to	Amount	Reason for payment	Frequency
Cut Crew Ltd	£ 168.00	Grass cutting	Monthly
MCA	£ 30.00	Coffee morning hall cost	Monthly
K Hamilton		Salary	Monthly
Printers	£ 40.00	Moulsoe Mail	as required (4 issues per year)
Idnet	£ 144.00	Webspace hosting	Annual (June)
Clear Insurance	£ 491.88	Insurance premium 2024-25	Annual (May)
ICO	£ 35.00	ICO fee	Annual (July)
Lord Carrington Estate	£ 25.00	Playing field lease	Annual (Oct)
SLCC	£ 73.00	Clerks membership fee	Annual (Jan)
MK Forum	£ 25.00	Subscription fee	Annual (Feb)

Signed



Signed



Authorised 14 May 2024

Minute Reference 2405/10.2.3

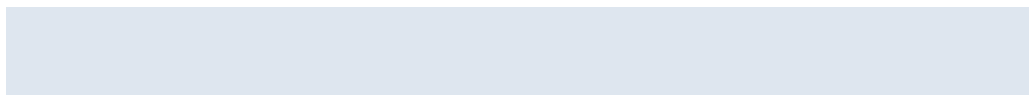
Moulsoe Parish Council Payments April/May 2024

Invoice Number	Date	Payment to	£	Date paid	Reason for payment
901700	15 Mar 2024	Idnet	180.00	17 April 2024	Domain Name registration
P-309472472	19 Mar 2024	Letterbox4you	112.98	19 March 2024	Letterbox
MPC- 07	1 Apr 2024	MCA	30.00	5 April 2024	Coffee morning hall cost
1904	1 Apr 2024	CutCrew	168.00	18 April 2024	Grounds maintenance (Cut 13 March)
5289	5 Apr 2024	BMKALC	52.71	18 April 2024	Subscription 2024-25
		K Hamilton	209.00	5 April 2024	March Salary
1958	1 May 2024	CutCrew	168.00	7 May 2024	Grounds maintenance (Cut 25 April)
MPC- 08	1 May 2024	MCA	30.00	7 May 2024	Coffee morning hall cost
		K Hamilton	17.16		Reimbursement for coffee morning cakes
		K Hamilton	29.30		Parish meeting refreshment costs
		K Hamilton	56.49		Reimbursement of Coffee morning hall goods
		K Hamilton	11.00		Reimbursement for set of postbox keys
		S Waters	235.20		Microsoft subscription

Payments due before July meeting

Cut Crew	168.00	Grounds maintenance (Cut May)
Cut Crew	168.00	Grounds maintenance (Cut June)
Clear Councils	491.00	Insurance premium 2024-25
K Hamilton		Salary May & June

Signed



Signed

