

**MOULSOE PARISH COUNCIL AGENDA**  
**for the Annual meeting of Moulsoe Parish Council to be held on**  
**Tuesday 14 May 2024 at 8 pm, Moulsoe Millennium Hall, Moulsoe**

**To the members of the Council:**

You are hereby summoned to attend the Meeting of the Moulsoe Parish Council for the purpose of transacting the following business.

**PLEASE NOTE the meeting will be recorded to enable accurate minutes to be produced.**

1. **Election of Chair:** To elect Chair
  - 1.1 Chair to sign declaration
2. **To receive apologies for absence:** Council to receive apologies for absence
3. **Disclosures of Interests:** Council Members to disclose any conflict of interests
4. **Approval of Minutes:** To approve and sign the minutes of the meeting on Tuesday 13 March 2024
5. **Public Representations:** To receive public views and questions to the Parish Council on issues on the agenda or to raise issues for future consideration.
6. **Police Report:** To receive update on current crime issues
7. **Ward Councillor's Report:** To receive update from Ward Councillors
8. **Parish Council Business & Matters Arising from Last Minutes:**
  - 8.1. **MK East:** To receive updates on MK East development
  - 8.2. **Purchase of Bleed Kit:** To discuss and agree to purchase of Bleed Kit to be kept with defibrillator
  - 8.3. **Noticeboard:** To update on repairs as discussed in minute ref 2401/7.5 & 2403/4
  - 8.4. **Village events:** To discuss collaboration with village groups to help with organising events for residents in the hall
9. **Parish Councillor Reports:** To receive reports from Councillors
10. **Finance & Administration:**
  - 10.1. **Annual Audit:**
    - 10.1.1. To receive Internal Auditors Report

- 10.1.2. To approve Section 1, the Annual Governance statements
- 10.1.3. To approve Section 2, the Statement of Accounts
- 10.1.4. To approve Section 2, the Statement of Accounts
- 10.1.5. To approve and sign Exemption from limited Assurance review

**10.2. Accounts**

- 10.2.1. To confirm Barclays Account Balance of £18233.70
- 10.2.2. To approve the accounts as at 29 April 2024
- 10.2.3. To approve the payments scheduled for 2024-25
- 10.2.4. To approve Payments as per attached schedule

**10.3 Governance:**

- 10.3.1. To review the insurance schedule from Clear Councils insurance for 2024-25 and approve payment of premium
- 10.3.2. To review and adopt Standing Orders
- 10.3.3. To review and adopt Financial Regulations
- 10.3.4. To review and adopt Delegated Authority for 2024-25
- 10.3.5. To note requirement for Biodiversity Policy to be drafted and adopted

**10.4 Correspondence:** To review any correspondence received and approve any action required

**Next Parish Council Meeting** Moulsoe Millennium Hall 8 pm Tuesday 9 July 2024