

MOULSOE PARISH COUNCIL AGENDA
for the meeting of Moulsoe Parish Council to be held on
Tuesday 10 September 2024 at 8 pm
in Moulsoe Millennium Hall, Moulsoe

To the members of the Council:

You are hereby summoned to attend the Meeting of the Moulsoe Parish Council for the purpose of transacting the following business.

To the members of the Public:

Members of the public are welcome to join the meeting but may only participate during Public Participation at the start of the meeting (see below).

Kay Hamilton

Clerk to Moulsoe Parish Council
3 September 2024

Public Participation: Members of the public resident in Moulsoe are invited to address the council to raise any issues or questions to the Parish Council on matters on the agenda or for future consideration. Points raised, but not on this evening's agenda, will not be addressed at this meeting but will added to a future agenda as appropriate.

PLEASE NOTE the meeting will be recorded to enable accurate minutes to be produced.

1. **To Receive Apologies for Absence:** Council to receive and accept any apologies for absence
2. **Disclosures of Interests:** Council Members to disclose any conflict of interests
3. **Approval of Minutes:** To approve and sign the minutes of the meeting on Tuesday 9 July 2024
4. **Police Report:** To receive update on current crime issues
5. **Ward Councillor's Report:** To receive update from Ward Councillors
6. **Parish Council Business:**
 - 6.1. MK East – To receive updates on development

To note road name suggestions from MK City Council

To discuss and submit theme name suggestions for area of Hermitage Farm to MK City Council

- 6.2. MK City Plan 2050 – To note MK City Council drop in session 17 September 2024 – in Millennium Hall Moulsoe
- 6.3. Traffic & Roads – To note any issues and report as required
- 6.4. Defibrillator & Bleed Kit – To note progress on purchase of additional defibrillator, to confirm Bleed Kit purchase
- 6.5. Noticeboard – To progress action on repair
- 6.6. Playing field maintenance – To discuss requirements for 2025

7. **Parish Councillor Reports:** To receive reports from Councillors

8. **Finance & Administration:**

8.1 Accounts

8.1.1 To confirm Barclays Account Balance of £14,731.65

8.1.2 To approve the accounts as at 30 August 2024

8.1.3 To approve payments as per schedule

8.1.4 To note confirmation from PKF Littlejohn of Exemption from External Audit 2023-24

Next Parish Council Meeting 8 pm Tuesday 11 November 2024

Minutes for the meeting of MOULSOE PARISH COUNCIL held on
Tuesday 9 July 2024 at 8 pm, Moulsoe Millennium Hall, Moulsoe

Present: Steve Waters (SW) Chair; John Hamilton (JH); Karen Waters (KW)

Ward Councillors: Ward Councillor Geary (to item 6.1)

Public: One resident

Clerk: Kay Hamilton

Public Participation: Members of the public resident in Moulsoe are invited to address the council to raise any issues or questions to the Parish Council on matters on the agenda or for future consideration. Points raised, but not on this evening's agenda, will not be addressed at this meeting but will added to a future agenda as appropriate.

Resident reported that the tree planted at the top of Wood End Lane seems to have died. Clerk will notify Milton Keynes City Council Environment team.

2407/1. To Receive Apologies for Absence: Council to receive and accept any apologies for absence.

Apologies received from Ward Councillor McLean and PCSO Ormston.

2407/2. Disclosures of Interests: Council Members to disclose any conflict of interests.

SW employer hosts the domain for the village website.

2407/3. Approval of Minutes: To approve and sign the minutes of the extraordinary meeting on Wednesday 19 June 2024.

Council approved the minutes of the extraordinary meeting on Wednesday 19 June 2024. SW signed.

2407/4. Police Report: To receive update on current crime issues.

Police report attached.

2407/5. Ward Councillor's Report: To receive update from Ward Councillors.

New City Plan is out for consultation on 17 July and will run for 12 weeks. Ward Councillors had asked for additional information to be contained in the plan. They requested an infrastructure plan, details of rejected sites and the reasoning behind the rejection, but these are not part of the consultation documents. Ward Councillors would like to organise for all the rural parish councils to meet in early September to discuss the plan and share their views and formulate responses.

2407/6. Parish Council Business & Matters Arising from Last Minutes:

2407/6.1. MK East: To receive updates on the development.

None received.

2407/6.2. Traffic & Roads: To receive reports and updates

Council were aware of the flooding issue on the new temporary road. Resident had contacted Laing O'Rourke at the weekend regarding the issue. Laing O'Rourke are taking action to rectify the drainage problem.

2407/6.3. Village Summer Tea 28 July – To note date and time and approve funding for refreshments

This is planned for Sunday 28 July 3pm-5pm in the Millennium Hall. A joint event with Moulsoe Community Association (MCA) and St. Mary's. Council agreed to help with funding (2403/8.4.). Council agreed to funding of £150 for the event.

2407/6.4. Defibrillator & Bleed Kit installation – To progress action on purchase of additional defibrillator and also bleed kits for both hall defibrillator and new defibrillator.

SW will organise for an electrician to assess the power to the kiosk and obtain a quote for the installation. The defibrillator and cabinet will not be ordered until confirmation of suitable power source. Council agreed to purchase Bleed Kit to be placed in the existing defibrillator cabinet. Clerk to order a kit and associated notice for the cabinet immediately. The second bleed kit will be purchased with the additional defibrillator.

2407/6.5. Noticeboard – To progress action on repair

Council agreed that repair will take place before the autumn.

2407/7. Parish Councillor Reports: To receive reports from Councillors. JH had attended the Parishes Forum that was an in-person meeting at MKCC. Presentations were from MK Youth Council, Neighbourhood Watch, Flood and Water Management & MK Doughnut Economic Group. Neighbourhood Watch are keen to work with parishes and can provide customised flyers for village.

2407/8. Finance & Administration:

2407/8.1 Accounts:

2407/8.1.1 To confirm Barclays Account Balance of £16,239.09

SW confirmed balance as at 28 June 2024

2407/8.1.2 To approve the accounts as at 28 June 2024

SW approved accounts

2407/8.1.3 To approve payments as attached schedule

KW & JH approved payments

2407/8.2 Governance: To review and adopt the following policies:

2407/8.2.1. Biodiversity policy
Council adopted the Biodiversity Policy

Signed

Dated

24/07

2407/8.2.2. Social Media Policy
Council reviewed and adopted the Social Media Policy

Meeting closed 9.25pm

Next Meeting 8 pm Tuesday 10 September 2024

Signed

Dated

24/08

Moulsoe Parish Council Payments September 2024

Payments paid as authorised on 2024-25 Payment schedule

| Invoice Number | Date | Payment to | £ | Date paid | Reason for payment |
|----------------|----------|------------|--------|-----------|--|
| 2032 | 01/07/24 | Cut Crew | 168.00 | 15/07/24 | Grounds maintenance (Cut July) |
| 2086 | 01/08/24 | Cut Crew | 168.00 | 05/08/24 | Grounds maintenance (Cut August) |
| MPC 11 | 01/08/24 | MCA | 30.00 | 05/08/24 | Hall cost August coffee morning |
| N/A | 06/08/24 | K Hamilton | 204.19 | 06/08/24 | Clerk Salary |
| 2113 | 15/08/24 | Cut Crew | 168.00 | 27/08/24 | Grounds maintenance (2 nd Cut August) |

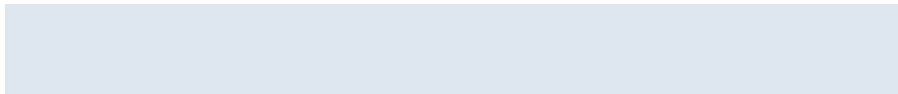
Payments paid as agreed at previous meetings

| | | | | | |
|---------|----------|--------------|-------|----------|---|
| 53727 | 19/07/24 | Rodda | 43.90 | 22/07/24 | Cream for Summer Tea |
| 1222047 | 22/07/24 | Partyrama | 27.89 | 23/07/24 | Banquet roll for Summer tea & coffee mornings |
| 152718 | 22/07/24 | First Rescue | 73.14 | 23/07/24 | Bleed Kit |
| 144735 | 24/07/24 | Safety Signs | 10.69 | 24/07/24 | Bleed Kit signage |
| N/A | 27/07/24 | Sainsburys | 63.85 | 29/07/24 | Summer Tea refreshments |

Payments due before November meeting

| | | | |
|----------------------|-----------------|---------|--|
| 123396541-2024-33966 | K Hamilton | 26.49 | Jam for Summer Tea |
| | MCA | 60.00 | Coffee morning October & November |
| | Cut Crew | 1300.00 | Grounds maintenance total to end of season |
| | K Hamilton | | Salary October & November |
| | Lord Carrington | 30.00 | Playing Field Lease |

Signed



Signed

