

Minutes of the meeting of Moulsoe Parish Council to held on
Tuesday 11 November 2025 at 8 pm in Moulsoe Millennium Hall, Moulsoe

Present: Steve Waters (SMW), John Hamilton (JH), Karen Waters (KW), Sandy Wilson (SW), Steven Lane (SL)
Ward Councillors: Councillor Geary
Public: Five members of the public
Clerk: Kay Hamilton

Public Participation:

- Concerns raised over the safety of the T-junction at the end of Newport Road, with the layout of the cones and drivers turning left onto Newport Road being on the opposite carriageway.
- Request for update on installation of defibrillator in the phone kiosk – council confirmed that the electrical supply has now been checked and the kiosk needs cleaning and fixings prepared for cabinet and device to be bought and installed.

2511/1. To Receive Apologies for Absence: Council to receive and accept any apologies for absence.

Apologies received from Ward Councillor McLean and PCSO Ormston

2511/2. Disclosures of Interests: Council Members to disclose any conflict of interests
SMW employer hosts the domain for the village website.

2511/3. Approval of Minutes: To approve and sign the minutes of the meeting on Tuesday 9 September 2025

Council approved the minutes of the meeting held on Tuesday 9 September 2025.
SMW signed.

2511/4. Police Report: To receive update on current crime issues.

Clerk presented the crime statistics (attached) provided by PCSO Ormston

2511/5. Ward Councillor's Report: To receive update from Ward Councillors

New City Plan 2050 is now out for consultation. This involves an extra 60,000 homes in Milton Keynes and industrial infrastructure. The number of homes includes 16,000 in Campbell Park/Central Milton Keynes and those planned around the eastern area of Milton Keynes (MK). The homes in the eastern area being around the village with the village becoming part of MK.

New Town Taskforce had announced Milton Keynes being part of the scheme with more of a regeneration project in MK.

Buckinghamshire and Milton Keynes Fire Service cuts are in discussion with the possibility of two engines being lost from the Blue Light Hub.

25/11

Signed

Dated

Ward Councillor Keith McLean is looking into the issue of wheelie bins not being returned to where they were taken from. He is collating information on the problem so if residents are having similar issues with bins can they please contact Keith.

A question was raised by the parish council if the closure of the Household Waste and recycling centre at Newport Pagnell was still planned for March, considering the proposed new facility has yet to be built. Ward Councillor Geary would investigate this.

2511/6. Parish Council Business:

6.1 MK East: To receive any updates.

- 6.1.1 To note meeting on 11 November with St. Josephs Councillors met with the team responsible for developing the Linear Park. When complete Milton Keynes Park Trust will take on the upkeep of the area.
- 6.1.2 To note meeting request from Newport Pagnell Town Council Councillors will be meeting with Newport Pagnell Town Council to discuss matters relating to the MK East development.

6.2 Community Governance Review: To note Milton Keynes City Council (MKCC) approval of recommendations.

MKCC approved the recommendations in the recent review with Moulsoe Parish Council agreeing to represent and support the new residents of Eastbrook and Newport Vale until such time as there are sufficient electors to form a new parish council.

6.3 Traffic and Roads: To receive any updates on traffic calming scheme and report any issues

Council are still waiting for an update from MKCC, Clerk will chase MKCC Road Safety and Highways. A public consultation will be held by MKCC for all residents to view and provide feedback on the scheme.

2511/7. Parish Councillor Reports: To receive reports from Councillors.

JH had attended Parish Forum with presentations from:

- Milton Keynes University Hospital on the development and improvements at the hospital
- Bletchley and Fenny Stratford Town Council on their experiences of devolved services

JH had also attended the New City Plan information session for parish councils.

SMW had attended Milton Keynes Association of Local Councils meeting with presentation from The Parks Trust

SMW, SL and SW had attended the recent North East Rural Community Forum, main topics were speeding through the villages and fly tipping.

2511/8. Administration:

8.1. To discuss outsourcing payroll

With recommendations from BMKALC and with the predicted increase in Clerks hours there is a requirement for outsourcing the payroll. Clerk will seek quotes to be considered by council at the January meeting and to be included in the 2026-27 budget.

Council AGREED to outsourcing the payroll.

8.2. To discuss website provision and compliance

Due to recent regulatory changes and the introduction of an assertion of compliance requirement for the council website in the upcoming audit, it has become necessary to update the site. This update will also futureproof the website, as the chosen provider will ensure it meets all current and future compliance standards. Additionally, outsourcing the website will provide ongoing technical support and guarantee a smooth handover process for future councillors and clerks.

Council AGREED to updating the website.

2511/9. Finance:

9.1. To confirm Barclays Account Balance of £18,494.59

KW confirmed the balance of £18494.59.

9.2. To approve the accounts as of 30 October 2025

KW approved the accounts as of 30 October 2025

9.3. To approve payments as per attached schedule

SMW and SW approved the payments.

9.4. To consider Draft Budget 2026-27 for approval at January meeting

Clerk had produced a draft budget for council to consider. MKCC have increased our taxbase from 187.1 to 287.1 so this will increase the funding available from precept.

Clerk will include the cost of payroll, website provision for the budget when quotes have been received.

Clerk is also waiting for quotes for grounds maintenance.

Council thanked Kingham & Sons for cutting the boundary hedge this year free of charge.

Expenditure for 2026-27 is still relatively the same compared to previous years. The main changes will be.

- the increase in Clerk's salary because of the predicted extra hours needed for MK East
- the associated cost of outsourcing of payroll
- increase in the insurance premium as the current cover is for up to 500 residents and with the new residents the population of the parish will surpass this figure.
- the cost of the new website.

Next Parish Council Meeting 8 pm Tuesday 13 January 2026

Signed

Dated



MILTON KEYNES LCU – RURAL TEAM - PCSO C1018 ARLENE ORMSTON

Contact 07815 590 756

Email: arlene.ormston@thamesvalley.police.uk

Police Report for Moulsoe

Crime Statistics for period between 08/09/2025 – 10/11/2025

| <i>Crime Report Incidents in village of Moulsoe 08/09/2025 – 10/11/2025</i> | |
|--|--|
| <i>None</i> | |

| <i>Crime Report Incidents at Holiday Inn, J14, Moulsoe 08/09/2025 – 10/11/2025</i> | |
|---|----------------------|
| <i>Criminal damage – smashed window on vehicle parked in car park</i> | <i>October 2025</i> |
| <i>Theft of tools vehicle</i> | <i>November 2025</i> |

| <i>Crime Report Incidents at new building site, Moulsoe 08/09/2025 – 10/11/2025</i> | |
|--|-----------------------|
| <i>Theft of fuel and power tools stolen – Eastbrook Village</i> | <i>October 2025</i> |
| <i>Attempted theft of plant machinery</i> | <i>September 2025</i> |

| <i>Other Incidents not crime related in Moulsoe</i> | |
|--|-----------------------|
| <i>Road related incident on A509 (road rage)</i> | <i>September 2025</i> |
| <i>Road traffic collision – car vs wall</i> | <i>October 2025</i> |

| <i>Other Incidents in surrounding villages</i> |
|---|
| <i>Hare coursing in surrounding villages – rural villages</i> |
| <i>Theft out of farming units / sheds – rural villages</i> |
| <i>Burglaries in the lead up to Christmas – Milton Keynes</i> |
| <i>Theft out of motor vehicles – Milton Keynes</i> |

| <i>Any Other Business</i> |
|--|
| <i>Next Rural East Community Forum on Wednesday 25th February 2026 at 7 pm in the Olney Centre, Olney</i> |

Moulsoe Parish Council Payments November 2025

Payments paid as authorised on 2025-26 Payment Schedule

| Invoice Number | Invoice Date | Payment to | £ | Date paid | Reason for payment |
|-----------------------|---------------------|--------------------|----------|------------------|-----------------------------------|
| 2583 | 25/08/2025 | Ground maintenance | 132.00 | 08/09/2025 | Grass cutting (2nd cut August) |
| MPC 26 | 01/09/2025 | MCA | 30.00 | 08/09/2025 | September coffee morning |
| 2617 | 11/09/2025 | Ground maintenance | 132.00 | 19/09/2025 | Grass Cutting (1st cut September) |
| 2623 | 25/09/2025 | Ground maintenance | 132.00 | 03/10/2025 | Grass Cutting (2nd cut September) |
| MPC 27 | 01/10/2025 | MCA | 30.00 | 03/10/2025 | October coffee morning |
| N/A | N/A | K Hamilton | 325.89 | 08/10/2025 | Clerk salary September |
| SI26116 | 01/10/2025 | Lord Carrington | 30.00 | 20/10/2025 | Playing field lease |
| 2652 | 11/10/2025 | Ground maintenance | 132.00 | 20/10/2025 | Grass cutting (1st cut October) |

Payments paid as agreed at previous meetings

Payments paid not previously authorised

| | | | | | |
|----------------------|------------|------------------|--------|------------|-----------------------------------|
| N/A | 04/09/25 | Costco | 22.98 | 05/09/2025 | Coffee & cakes for coffee morning |
| GB250909-LA6895700-1 | 09/09/2025 | Cartridge People | 141.56 | 10/09/2025 | Printer cartridge (Black) |

Signed



Signed



Payments authorised 11 November 2025
Minute Reference 2511/

| 2024-25 Actual | Expenditure | Budget 2025-26 | Current Spend to 30.10.25 | Predicted to 31.03.26 | Budget 2026/27 | Required from Precept 2026/27 |
|---------------------------------------|-----------------------------|-------------------|---------------------------------|--------------------------|-------------------|-------------------------------------|
| Council running costs | | | | | | |
| 533.56 | Insurance | 613.56 | 607.29 | 607.29 | 610.00 | 610.00 |
| 157.71 | Subscriptions | 158.00 | 53.90 | 157.71 | 158.00 | 158.00 |
| 290.00 | IT costs | 290.00 | 140.00 | 290.00 | 290.00 | 290.00 |
| 353.99 | Microsoft Subscription | 358.00 | 276.00 | 276.00 | 358.00 | 358.00 |
| 676.65 | Laptop | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 120.00 | Phone costs | 120.00 | 0.00 | 120.00 | 120.00 | 120.00 |
| 180.00 | Audit Fees | 180.00 | 190.00 | 190.00 | 190.00 | 190.00 |
| 22.69 | Print costs | 120.00 | 117.97 | 117.97 | 200.00 | 200.00 |
| 35.00 | GDPR registration | 35.00 | 47.00 | 47.00 | 47.00 | 47.00 |
| 0.00 | Legal Fees | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 45.00 | Training fees | 200.00 | 0.00 | 0.00 | 200.00 | 0.00 |
| 0.00 | Councillor expenses | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Clerk | | | | | | |
| 29.30 | Parish Clerk expenses | 0.00 | 20.30 | 20.30 | 0.00 | 0.00 |
| 2,618.18 | Parish Clerk salary | 3,600.00 | 2,045.78 | 3,133.00 | 3600.00 | 3600.00 |
| | Payroll provider | 0.00 | 0.00 | 0.00 | 200.00 | 200.00 |
| Defibrillator/Bleed Kit | | | | | | |
| 324.96 | Defibrillator/Bleed Kit | 130.00 | 0.00 | 60.00 | 60.00 | 60.00 |
| Playing Field costs | | | | | | |
| 25.00 | Lease | 25.00 | 25.00 | 25.00 | 25.00 | 25.00 |
| 1,540.00 | Maintenance | 2,330.00 | 1,540.00 | 1,650.00 | 2,330.00 | 2330.00 |
| S137 Funds | | | | | | |
| 637.56 | Coffee mornings | 600.00 | 279.54 | 562.00 | 600.00 | 0.00 |
| 166.14 | Cream Teas | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | Village community events | 0.00 | 0.00 | 0.00 | 400.00 | 0.00 |
| Miscellaneous | | | | | | |
| 60.40 | Other | 0.00 | 28.80 | 28.80 | 0.00 | 0.00 |
| 9.90 | Postage | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Expenditure excl VAT | | 8759.56 | 5,371.58 | 7,285.07 | 9388.00 | 8188.00 |
| 7,826.04 | Total Expenditure | | 5,371.58 | 7285.07 | 9388.00 | |
| Income | | | | | | |
| 7,649.64 | Precept | | 8,759.56 | 8,759.56 | 8188.00 | |
| 0.00 | MKCC Household Support Fund | | 500.00 | 500.00 | 0.00 | |
| | From S137 funds and b/f | | | | 1000.00 | |
| | household support | | | | | |
| | From unused budget 2025- | | | | 200.00 | |
| | 26 | | | | | |
| 7,649.64 | Total Income | | 9,259.56 | 9,259.56 | 9388.00 | |

| 2024-25 Actual | Expenditure | Budget 2025-26 | Current Spend to 30.10.25 | Predicted to 31.03.26 | Budget 2026/27 | Required from Precept 2026/27 |
|---------------------------------------|--------------------------|-------------------|---------------------------------|--------------------------|-------------------|--|
| Council running costs | | | | | | |
| 533.56 | Insurance | 613.56 | 607.29 | 607.29 | 610.00 | 610.00 |
| 157.71 | Subscriptions | 158.00 | 53.90 | 157.71 | 158.00 | 158.00 |
| 290.00 | IT costs | 290.00 | 140.00 | 290.00 | 290.00 | 290.00 |
| 353.99 | Microsoft Subscription | 358.00 | 276.00 | 276.00 | 358.00 | 358.00 |
| 0.00 | Website update | 0.00 | 0.00 | 0.00 | 499.00 | 499.00 |
| 676.65 | Laptop | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 120.00 | Phone costs | 120.00 | 0.00 | 120.00 | 120.00 | 120.00 |
| 180.00 | Audit Fees | 180.00 | 190.00 | 190.00 | 190.00 | 190.00 |
| 22.69 | Print costs | 120.00 | 117.97 | 117.97 | 200.00 | 200.00 |
| 35.00 | GDPR registration | 35.00 | 47.00 | 47.00 | 47.00 | 47.00 |
| 0.00 | Legal Fees | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 45.00 | Training fees | 200.00 | 0.00 | 0.00 | 200.00 | 0.00 |
| 0.00 | Councillor expenses | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Clerk | | | | | | |
| 29.30 | Parish Clerk expenses | 0.00 | 20.30 | 20.30 | 0.00 | 0.00 |
| 2,618.18 | Parish Clerk salary | 3,600.00 | 2,045.78 | 3,133.00 | 7200.00 | 7200.00 |
| | HMRC Employer | | | | | |
| 0.00 | contributions | 0.00 | 0.00 | 0.00 | 330.00 | 330.00 |
| | Payroll provider | 0.00 | 0.00 | 0.00 | 200.00 | 200.00 |
| Defibrillator/Bleed Kit | | | | | | |
| 324.96 | Defibrillator/Bleed Kit | 130.00 | 0.00 | 60.00 | 60.00 | 60.00 |
| Playing Field costs | | | | | | |
| 25.00 | Lease | 25.00 | 25.00 | 25.00 | 25.00 | 25.00 |
| 1,540.00 | Maintenance | 2,330.00 | 1,540.00 | 1,650.00 | 2,330.00 | 2330.00 |
| S137 Funds | | | | | | |
| 637.56 | Coffee mornings | 600.00 | 279.54 | 562.00 | 600.00 | 0.00 |
| 166.14 | Cream Teas | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Village community | | | | | |
| 0.00 | events | 0.00 | 0.00 | 0.00 | 400.00 | 0.00 |
| Miscellaneous | | | | | | |
| 60.40 | Other | 0.00 | 28.80 | 28.80 | 0.00 | 0.00 |
| 9.90 | Postage | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Expenditure excl VAT | | 8759.56 | 5,371.58 | 7,285.07 | 13817.00 | 12617.00 |
| 7,826.04 | Total Expenditure | | 5,371.58 | 7285.07 | 13817.00 | |
| Income | | | | | | |
| 7,649.64 | Precept | | 8,759.56 | 8,759.56 | 12617.00 | |
| | MKCC Household | | | | | |
| 0.00 | Support Fund | | 500.00 | 500.00 | 0.00 | |
| | From S137 funds and b/f | | | | | |
| | household support funds | | | | | |
| | From unused budget | | | | | |
| | 2025-26 | | | | | |
| | | | | | 200.00 | |
| 7,649.64 | Total Income | | 9,259.56 | 9,259.56 | 13817.00 | |