

MOULSOE PARISH COUNCIL AGENDA
for the meeting of Moulsoe Parish Council to be held on
Tuesday 11 November 2025 at 8 pm in Moulsoe Millennium Hall, Moulsoe

To the members of the Council:

You are hereby summoned to attend the Meeting of the Moulsoe Parish Council for the purpose of transacting the following business.

To the members of the Public:

Members of the public are welcome to join the meeting but may only take part during Public Participation at the start of the meeting (see below).

Kay Hamilton
Clerk to Moulsoe Parish Council
5 November 2025

Public Participation: Members of the public resident in Moulsoe are invited to address the council to raise any issues or questions to the Parish Council on matters on the agenda or for future consideration. Points raised, but not on this evening's agenda, will not be addressed at this meeting but will be included on a future agenda as appropriate.

PLEASE NOTE the meeting will be recorded to enable accurate minutes to be produced.

1. **To Receive Apologies for Absence:** Council to receive and accept any apologies for absence
2. **Disclosures of Interests:** Council Members to disclose any conflict of interests
3. **Approval of Minutes:** To approve and sign the minutes of the meeting on Tuesday 9 September 2025
4. **Police Report:** To receive update on current crime issues
5. **Ward Councillor's Report:** To receive update from Ward Councillors
6. **Parish Council Business:**
 - 6.1 **MK East:** To receive any updates
 - 6.1.1 To note meeting on 11 November with St. Josephs
 - 6.1.2 To note meeting request from Newport Pagnell Town Council
 - 6.2 **Community Governance Review:** To note Milton Keynes City Council approval of recommendations
 - 6.3 **Traffic and Roads:** To receive any updates on traffic calming scheme and report any issues
7. **Parish Councillor Reports:** To receive reports from Councillors

8. Administration:

- 8.1.** To discuss outsourcing payroll
- 8.2.** To discuss website provision and compliance

9. Finance:

- 9.1.** To confirm Barclays Account Balance of £18,494.59
- 9.2.** To approve the accounts as at 30 October 2025
- 9.3.** To approve payments as per attached schedule
- 9.4.** To consider Draft Budget 2026-27 for approval at January meeting

Next Parish Council Meeting 8 pm Tuesday 13 January 2026

Moulsoe Parish Council Payments November 2025

Payments paid as authorised on 2025-26 Payment Schedule

Invoice Number	Invoice Date	Payment to	£	Date paid	Reason for payment
2583	25/08/2025	Ground maintenance	132.00	08/09/2025	Grass cutting (2nd cut August)
MPC 26	01/09/2025	MCA	30.00	08/09/2025	September coffee morning
2617	11/09/2025	Ground maintenance	132.00	19/09/2025	Grass Cutting (1st cut September)
2623	25/09/2025	Ground maintenance	132.00	03/10/2025	Grass Cutting (2nd cut September)
MPC 27	01/10/2025	MCA	30.00	03/10/2025	October coffee morning
N/A	N/A	K Hamilton	325.89	08/10/2025	Clerk salary September
SI26116	01/10/2025	Lord Carrington	30.00	20/10/2025	Playing field lease
2652	11/10/2025	Ground maintenance	132.00	20/10/2025	Grass cutting (1st cut October)

Payments paid as agreed at previous meetings

Payments paid not previously authorised

N/A	04/09/25	Costco	22.98	05/09/2025	Coffee & cakes for coffee morning
GB250909-LA6895700-1	09/09/2025	Cartridge People	141.56	10/09/2025	Printer cartridge (Black)

Signed

Signed

Payments authorised 11 November 2025
Minute Reference 2511/

2024-25 Actual	Expenditure	Budget 2025-26	Current Spend to 30.10.25	Predicted to 31.03.26	Budget 2026/27	Required from Precept 2026/27
	Council running costs					
533.56	Insurance	613.56	607.29	607.29	610.00	610.00
157.71	Subscriptions	158.00	53.90	157.71	158.00	158.00
290.00	IT costs	290.00	140.00	290.00	290.00	290.00
353.99	Microsoft Subscription	358.00	276.00	276.00	358.00	358.00
676.65	Laptop	0.00	0.00	0.00	0.00	0.00
120.00	Phone costs	120.00	0.00	120.00	120.00	120.00
180.00	Audit Fees	180.00	190.00	190.00	190.00	190.00
22.69	Print costs	120.00	117.97	117.97	200.00	200.00
35.00	GDPR registration	35.00	47.00	47.00	47.00	47.00
0.00	Legal Fees	0.00	0.00	0.00	0.00	0.00
45.00	Training fees	200.00	0.00	0.00	200.00	0.00
0.00	Councillor expenses	0.00	0.00	0.00	0.00	0.00
	Clerk					
29.30	Parish Clerk expenses	0.00	20.30	20.30	0.00	0.00
2,618.18	Parish Clerk salary	3,600.00	2,045.78	3,133.00	3600.00	3600.00
	Defibrillator/Bleed Kit					
324.96	Defibrillator/Bleed Kit	130.00	0.00	60.00	60.00	60.00
	Playing Field costs					
25.00	Lease	25.00	25.00	25.00	25.00	25.00
1,540.00	Maintenance	2,330.00	1,540.00	1,650.00	2,330.00	2330.00
	S137 Funds					
637.56	Coffee mornings	600.00	279.54	562.00	600.00	0.00
166.14	Cream Teas	0.00	0.00	0.00	0.00	0.00
0.00	Village community events	0.00	0.00	0.00	400.00	0.00
	Miscellanoeus					
60.40	Other	0.00	28.80	28.80	0.00	0.00
9.90	Postage	0.00	0.00	0.00	0.00	0.00
	Total Expenditure excl VAT	8759.56	5,371.58	7,285.07	9188.00	7988.00
723.09	VAT paid on invoices	686.60		522.20	674.60	
8,549.13	Total Expenditure		7,285.07	7807.27	9862.60	
	Income					
7,649.64	Precept		8,759.56	8,759.56	7988.00	
0.00	VAT refund		810.91	522.20	674.60	
	MKCC Household Support					
0.00	Fund		500.00	500.00	0.00	
	From S137 funds and b/f					
	household support				1000.00	
	From unused budget 2025-					
	26				200.00	
7,649.64	Total Income		10,070.47	9281.76	9862.60	